

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 18<sup>th</sup> MARCH 2025, AT 7 PM.**  
**ATDOYNTON VILLAGE HALL**

**Present:**

Peter Hart	Chair
William Crew	Vice Chair
William Roch	Councillor
Jill Salter	Councillor
Mike Williams	Councillor
Marilyn Palmer	Boyd Valley Councillor
Elaine Weightman	Parish Clerk

*No members of the public in attendance*

		<b>Action</b>
	The Chair welcomed everybody and opened the meeting.	
1.	<b>APOLOGIES:</b> - <i>Bianca Rotariu, Avon and Somerset Police</i>	
2.	<b>TO APPROVE THE MINUTES OF THE LAST MEETING</b> The Minutes of the Parish Council meeting of 21 <sup>st</sup> January 2025 were approved and signed by the Chair on the proposal of Cllr. Salter and seconded by Cllr.Crew	
3.	<b>MATTERS ARISING.</b> <i>None to note</i>	
4.	<b>TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS &amp; PUBLIC.</b> <i>None to note</i>	
5.	<b>TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.</b> <i>No reports available or nothing to report.</i>	
6.1	<p><b>PLANNING.</b>  <b>To comment on planning applications:</b>  <b>P25/00568/F</b> Park Hotel and Resort Bath Road Wick. BS30 5RN            Creation of 1no. door opening on second floor west elevation provide access to the terrace beyond and the re-instatement of 1no. door and 1no. window openings on ground floor. Works to the north elevation with the removal of 1no. commercial fire escape, and installation of 1no. window in its place; installation of 1no. window following removal of commercial vents. Re opening and installation of 1no. blocked historic window on south elevation. Widening of east elevation ground floor doorway and installation 1no. double door with fanlight; and remove and replace 1no. ground floor door. <i>No objection</i></p> <p><b>P25/00564/LB</b> Park Hotel and Resort Bath Road Wick .BS30 5RN            Internal and external alterations to all elevations with the restoration, repair of all windows including the replacement of single glazing with vacuum glazing (excluding stained glass windows). Internal and external alterations to north elevation to remove 1no. commercial fire-escape, and installation of 1no. window in its place; installation of 1no. window following removal of commercial vents. Internal and external alterations to south elevation to re-open and restore 1no. blocked historic window. Internal and external alterations to east elevation to</p>	

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<p>6.2</p> <p>6.3</p> <p>6.4</p>	<p>widen ground floor doorway and installation 1no. double door with fanlight in opening; and removal and replacement 1no. ground floor door. Internal and external alterations to west elevation with the creation of door opening and installation of 1no. pair of doors on second floor; and re-instatement of 1no. door and 2no. window openings on ground floor. External alterations to restore and re-point all stone jambs, sills and mullions and copings and stone detailing, removal and replacement of all iron rainwater goods. Internal works to ground and second floors to alter the layout with the installation of new partition walls. Internal works with restoration works to 10no. fireplaces and removal of paint from interior walls over ground, first and second floors. Internal works to first floor with the re-instatement of 1no. historic door opening, removal and replacement of 1no. staircase, installation of 1no. spiral staircase up to mezzanine floor. <i>No objection</i></p> <p><b>To record comments made on applications dealt with since the previous meeting:</b>  <b>P24/02998/HH.</b> The Old Engine House Horsepool Lane Doynton.BS30 5SP: Erection of a single storey rear extension to form additional living accommodation. <i>No objection.</i>  <b>P25/00217/LB.</b> The Old Engine House Horsepool Lane Doynton. BS30 5SP Erection of a single storey rear extension. <i>No objection.</i></p> <p><b>To note planning decisions:</b></p> <p><b>P24/02945/HH:</b> Homefield Bottoms Farm Lane Doynton.BS30 5TJ: Erection of a single storey rear extension to form additional living accommodation. <i>Approve with conditions.</i></p> <p><b>P24/02729/F:</b> Ashlar House Tog Hill Wick. BS30 5RY: Conversion of detached stables to 1no dwelling (Class C3), including installation of bin store, cycle store and associated works. <i>Approve with conditions.</i></p> <p><b>P24/02858/F:</b> Park Hotel and Resort Bath Road Wick. BS30 5RN. Installation of 1no. roof access dormer, and the installation of 2no. frameless glass roof lights. <i>Approve with conditions.</i></p> <p><b>P24/02855/LB</b> Park Hotel and Resort Bath Road Wick. BS30 5RN External works comprising the removal of all existing slate and slate-tile finishes and replacement with new natural slates, the removal of all existing flat roof coverings and replacement with code 8 lead flat roof, the removal and replacement of 2no. existing roof lanterns, the removal of 2no. sections of existing flat-roof structures and replacement with frameless glass structural roof lights, removal of existing roof lights and the insertion of 8no. new roof lights, the removal and replacement of 1no. roof access dormer, the installation of bat tiles and bird boxes, general stone repair and cleaning, and the removal and replacement of external lighting. Internal works comprise the creation of a bat void within the southern roof, the replacement of an internal access door and the insertion of roof insulation. <i>Approve with conditions.</i></p> <p><b>Oher Planning Matters:</b> <i>Gypsy/Traveller site proposal in the Local Plan for Doynton lane. The site is in a high-risk flood area &amp; entrance on a blind bend, there are better sites in other areas of SGC.</i></p>	
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<p><b>7</b></p> <p><b>7.1</b></p> <p><b>7.1.1</b></p> <p><b>7.2</b></p> <p><b>7.2.1</b></p> <p><b>7.2.2</b></p>	<p><b>FINANCE</b></p> <p><b>Approved invoices by Bacs from C/A at this meeting unless otherwise stated.</b></p> <p>- £577.28 E Weightman, Parish Clerk, (work undertaken Feb Mar 25) <b>Bacs 12/3</b></p> <p>- £ 80.62 E Weightman, Parish Clerk, (office expenses Feb Mar 25) <b>Bacs 12/3</b></p> <p>-£100.00 Citizens Advice South Gloucestershire (Donation) <b>Bacs 12/3</b></p> <p>- £ 50.00 Doynton Playing Field Committee rental 2025 <b>Bacs 12/3</b></p> <p>- £480.00 Doynton Village Hall (Hire Post Office Oct 24 -Mar 25) <b>Bacs 12/3</b></p> <p>-£ 344.40 Replacement Defib batteries and pads <b>Bacs 12/3</b></p> <p><i>The above approved and proposed for payment by Cllr. Salter &amp; seconded by Cllr. Roch.</i></p> <p><i>Payments approved and minuted at the meeting on 19<sup>th</sup> November 2024, were cross checked with the invoices and bank statement by Cllrs. Hart and Williams &amp; the Clerk at this meeting.</i></p> <p><b>FINANCE REPORT</b></p> <p>After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31<sup>st</sup> March 2025 will be £4741.47 which includes the debit of monthly bank charges January &amp; February of £10.00, Earmarked funds remaining: - £862.62 Doynton Children’s Committee.</p> <p>The balance on the S106 savings account currently stands at £8371.99</p> <p>It was suggested that a second defibrillator could be funded from the S106 infrastructure fund and Cllr. Salter would approach other members of the group looking after the Defib to investigate the purchase of a second which could be sited by The Cross House Inn.</p>	<p><b>EW</b></p> <p><b>JS</b></p>
<p><b>8</b></p> <p><b>8.1</b></p> <p><b>8.1.2</b></p> <p><b>8.2</b></p>	<p><b>VILLAGE MAINTENANCE &amp; HIGHWAYS.</b></p> <p><b>Update on problems already reported to SGC unless stated.</b></p> <p>The “Unsuitable for Motor Vehicles” signage on Culleysgate lane is in place and the blocked drain by Vine cottage has had restorative work undertaken.</p> <p>Thanks to Boyd Valley Cllrs. Palmer and Stokes for their recent chasing of the outstanding work.</p> <p>The damaged wooden fence on Church end/Doddington Firs/Rosevale by the brook remains on SGC list however not currently of high importance.</p> <p>Dave Jones small maintenance team will undertake this year work on The Tree on the Green, suckers trimming and bushes behind the wall, clearing vegetation debris on Toghill lane by the Old Rectory leading to the Playing/cricket field.</p> <p><b>Highways</b></p> <p>Traffic calming renewal of white lining to Bury Lane and High Street- is being redrawn by Highways department team and the Clerk will chase.</p> <p>Permanent flood gauges and flood signage on Doynton Lane will not be considered by SGC in line with their policy where there is infrequent flooding.</p> <p>A further request to replace the collapsed Fence at the same flooding spot by the brook and field which originally was white with reflectors and was destroyed by a vehicle written off in the flooding of November 2024, will be made by the Clerk.</p> <p><b>New Maintenance –</b></p> <p>The Chevron Board on Bury Lane, near the Green Cabin sited in the field, needs replacing</p> <p><i>See 9.10 for Highways white lining request on corner of summers drive with Toghill lane.</i></p>	<p><b>BS/EW</b></p> <p><b>EW</b></p> <p><b>EW</b></p>

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<p>9</p> <p>9.1</p> <p>9.2</p> <p>9.3</p> <p>9.4</p> <p>9.5</p> <p>9.6</p> <p>9.7</p> <p>9.8</p> <p>9.9</p> <p>9.10</p>	<p><b>SPECIAL MATTERS FOR ATTENTION</b></p> <p>DPC are awaiting further documents from SGC re the 25-year Lease Renewal of Summers Drive Allotments despite numerous requests by the clerk.</p> <p>A request will be made to Play Safety for the annual ROSPA inspection of the playground for April 2025</p> <p>It was noted there were no amendments to DPC Safeguarding Children &amp; Vulnerable Adults and Equality Diversity policies adopted on March 29<sup>th</sup>, 2022</p> <p>It was noted there were no amendments to DPC Model Complaints Procedure for Smaller Parish Councils as adopted in January 2017.</p> <p><i>The reviews 9.3-9.4 will be forwarded to the website by the clerk.</i></p> <p>It was suggested at the meeting on 11<sup>th</sup> March of the Playing Field Committee the location of a permanent table tennis table at the Playing Field would not be suitable due to the lie of the land in the only place it could fit.</p> <p>DPC members suggested perhaps a basketball hoop may be more suitable sited at the field. Cllrs. Roch and Salter will pursue this with the Playing Field Committee.</p> <p>The Closure of Doynton Outreach Post office on Thursday 20<sup>th</sup> March was in general a result of the decline in usage of the facility and it was not generating revenue for the Post office.</p> <p>Doynton Litter Pick held Weekend 15/16<sup>th</sup> March resulted in a large amount of litter collected. The clerk will thank Tania Tillet for her organisation.</p> <p>A Tree Inspection at Doynton Playing will be reviewed in April 2025</p> <p>It was suggested laminate signage to be reinstated requesting residents and visitors to Summer's Field act courteously and dispose of dog waste in the bin provided or take home with them. Cllr. Williams will advise the Summers field Committee this could be a solution to the problem.</p> <p>Problematic, non-courteous parking around Toghill lane/Summers Drive has been worsening over recent years and the clerk will make a request to SGC Highways similar white lines to those on the corner of Perrymans close could be painted on the corner of Summers Drive and Toghill lane.</p>	<p>EW</p> <p>EW</p> <p>JS WR</p> <p>EW</p> <p>MW</p> <p>EW</p>
<p>10</p>	<p><b>RECEIVE REPORTS OF MEETINGS ATTENDED.</b> <i>Parish Clerk met with new Internal Auditor Mrs. Pat Trull. On March 14th and e date for the internal audit was discussed to be held on 24<sup>th</sup> April and undertaken at Dodington Parish Council office. An office will be hired by the clerk.</i></p>	<p>EW</p>
<p>11</p>	<p><b>TO RECEIVE REPORTS BY BOYD VALLEY COUNCILLORS.</b> – <i>Cllr. Palmer advised SGC budget had been agreed and over next 2 years 60% of the budget will go towards social care. The Local plan had been presented.</i></p>	
<p>12</p>	<p><b>MATTERS OF INTEREST RAISED BY MEMBERS.</b> <i>Posters for VE Day on Thursday 8<sup>th</sup> May in circulation and tickets for the event are on sale from the end of March.</i></p>	
<p>13</p>	<p><b>ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.</b> <i>Update to Financial Regulations that govern Doynton PC. VE day update.</i></p>	<p>EW</p>

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14	<p><b>DATE OF NEXT MEETING:</b> - The <b>Annual Residents Meeting and Annual meetings of the Parish Council</b> will take place on Tuesday May 6<sup>th</sup> at Doynton Village Hall at 7pm this will be followed by a council meeting.</p> <p>The meeting closed at 8.37pm</p>	
	<p>Signed.....Date.....</p>	

DRAFT